

The University of the State of New York
THE STATE EDUCATION DEPARTMENT
 Grants Finance, Rm. 510W EB
 Albany, New York 12234

**FINAL EXPENDITURE REPORT FOR A
 FEDERAL OR STATE PROJECT
 FS-10-F Long Form (03/15)**

= Required Field

Local Agency Information		
Funding Source:	Cares Act ESSER II Fund	
Report Prepared By:	Max Portugal	
Agency Name:	Charter High School for Law and Social Justice	
Mailing Address:	1960 University Avenue	
	Street	
	Bronx	NY 10453
	City	State Zip Code
Telephone # of Report Preparer:	(917) 843-0815	County: Bronx
E-mail Address:	mportugal@chslsj.org	

INSTRUCTIONS

- For State grants, final expenditure reports are generally due within 30 days after the grant's end date. Reports for federal projects are generally due within 90 days after the grant's end date. See the Grant Award Notice to verify the due date. However, the Department program office may impose an earlier due date.
- Agencies should use only the FS-10-F Long Form to report actual project expenditures.
- Agencies must maintain complete and accurate records and may be requested to provide additional detail to support reported expenditures.
- All encumbrances must have taken place within the grant's approved funding dates, which can be found on the FS-10 or FS-20 budget form and on the Grant Award Notice.
- The Chief Administrator's Certification on the Final Summary page must be signed by the agency's Chief Administrative Officer or properly authorized designee.
- Submit one report with original signature and one copy directly to Grants Finance, New York State Education Department, Room 510W EB, Albany, NY 12234.
- For special legislative projects, submit one report with original signature and two copies, along with a final program narrative report.
- For additional information, please refer to Fiscal Guidelines for Federal and State Grants at <http://www.oms.nysed.gov/cafe/guidance/>.



SALARIES FOR PROFESSIONAL STAFF			
Subtotal - Code 15			\$689,447
Name	Position Title	Beginning and End Dates of Work	Salary Paid
Anderson Brittani	Guidance Counselor	03/13/2020-09/30/2023	\$85,000
Meyers Sarah	Guidance Counselor	03/13/2020-09/30/2023	\$85,000
Stephens Travis	IT Coordinator	03/13/2020-09/30/2023	\$50,000
Makepeace Andrew and Andrew Grace	Social Studies	03/13/2020-09/30/2023	\$140,000
Diaz Laurie	Substitute Teacher	03/13/2020-09/30/2023	\$127,407
Francheska Abreu	Foreign Language	03/13/2020-09/30/2023	\$128,002
Burns Christopher	Associate Dean	03/13/2020-09/30/2023	\$74,038

SUPPLIES AND MATERIALS

			Subtotal - Code 45
			\$58,315
Purchase Order Date	Vendor	Check or Journal Entry #	Amount Expended
8/12/2021	Apple Store	DC-AS081221	\$1,424
8/13/2021	Apple Store	DC-AS081321	\$1,097
9/15/2021	Apple Store	DC-AS091521	\$1,424
9/17/2021	Apple Store	DC-AS091721	\$1,424
10/13/2021	Amazon.com	DC-AZ101321	\$2,914
8/28/2023	CDW-G Government	INV-LN32232	\$29,478
9/13/2023	Staples Advantage	INV-PFZ272	\$13,720
8/10/2022	CDW-G Government	INV-BW07633	\$6,833

INDIRECT COST	
A.	Modified Direct Cost Base -- Sum of all preceding subtotals (codes 15, 16, 40, 45, 46, and 80, excluding the portion of each subcontract exceeding \$25,000 and any flow through funds)
B.	Approved Restricted Indirect Cost Rate(%) (enter X.X)
C.	Subtotal - Code 90

For your information, maximum direct cost base = \$747,762.13

To calculate Modified Direct Cost Base, reduce maximum direct cost base by the portion of each subcontract exceeding \$25,000 and any flow through funds.

FINAL EXPENDITURE SUMMARY

SUBTOTAL	CODE	PROJECT COSTS
Professional Salaries	15	\$689,447
Support Staff Salaries	16	
Purchased Services	40	
Supplies and Materials	45	\$58,315
Travel Expenses	46	
Employee Benefits	80	
Indirect Cost	90	
BOCES Services	49	
Minor Remodeling	30	
Equipment	20	
Grand Total		\$747,762

LOCAL AGENCY INFORMATION

Agency Code: 321000861064

Project #: 5891-21-5195

Contract #:

Agency Name: Charter High School for Law and Social Justice

Funding Dates: 3/13/2020 TO 9/30/2023

Approved Budget Total: \$ 747,762

CHIEF ADMINISTRATOR'S CERTIFICATION

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal (or State) award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims, or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).

11/14/23

Date Signature

Name and Title of Chief Administrative Officer

FOR DEPARTMENT USE ONLY

<u>Fiscal Year</u>	<u>Amt Expended</u>	<u>Final Payment</u>	<u>Line #</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
Voucher #	Final Payment		

Finance: Logged _____ Approved _____ MIR _____