

Minutes of the Board of Trustees Meeting
Charter High School for Law and Social Justice
Date: November 21, 2024, Meeting of BOT
Location: Hybrid Meeting (Zoom and In-Person)
Time: 6:00 PM – 6:45 PM.

Members Present: In-person: John Callahan (Chairperson), Executive Director/HOS Richard Burke,

Via Zoom: Amy Fuller, Janine Azriliant, Rina Beder, Linette Tse, Christian Bannerman

Absent: Rick Marsico, Jumaane Saunders

1. Welcome and Call to Order

The meeting was called to order at 6:00 PM by Jack Callahan, Board Chairman.

2. Consent Agenda

The October minutes were included in the consent agenda with no objections or changes. The minutes were, therefore, approved.

3. Financials

Mr. Burke reported on the financials, highlighting a positive cash flow with \$4,552,418.00 on hand, equating to 100.8 days of available cash. The school expects a per-pupil payment in the next week. The financials are showing a surplus since our per pupil payments and income are on the front end, and these will slow down, so we are on target to have the projected deficit. of deficit (\$ 747,156.00)

4. Executive Director Report

Mr. Burke provided an update on the school year, reporting that the middle and high schools were functioning smoothly. Mr. Burke noted that formal observations continued in middle and high school. He also highlighted the ongoing work to address fire safety issues at the middle school and our effort to upgrade the system. He reviewed several events that happened in October and early November. He restated some points from the Academic Committee meeting held at 5 PM and how helpful Sarah and Anna were for the teachers. He mentioned that the Parent Teacher Conferences for HS were remote tonight.

5. Chairman Report

The Chairman, Mr. Callahan, reported on the ongoing development of the new building, stating that it would likely be ready for occupancy by 2026. He spoke about the Friends meeting and continued discussing the 200 W. Tremont MS building with the builders and financiers.

6. Committee Reports

Finance Committee: The Finance Committee met earlier in the week to review the financials. Linnet had referred to the meeting in the Financials presentation.

Academic Committee: Mr. Callahan mentioned the meeting held at 5 PM tonight and how informative it was for everyone.

Fundraising Committee: Fundraising efforts were briefly mentioned, noting that the NY Marathon and a short discussion took place about the sad news of the death of the runner Simon Sassoon. Mr. Burke mentioned that the Annual Report would be finished soon and shared with everyone.

Governance Committee: The need for a meeting was raised, and Rina Beder said they should meet soon.

7. New Business

Mr. Callahan stated that there was no new business.

He also stated that no public was present and called for an adjourning motion.

9. Next Meeting

Mr. Callahan said the next Board of Trustees meeting is scheduled for December 19, 2024, at 6:00 PM

10. Motion to Adjourn

Amy Fuller motioned to adjourn the meeting and seconded it to Rina Beder. The meeting was adjourned at 6:50 PM.



John Callahan
Chairman